

THE COMMISSIONERS' COURT OF ARCHER COUNTY, TEXAS
met in Regular Session on Monday, November 22, 2021 at 10:00 AM.

Those present:

Randall C. Jackson		County Judge	
Wade Scarbrough		Commissioner Prec. 1	
Darin Wolf		Commissioner Prec. 2	
Pat Martin, III		Commissioner Prec. 3	
Todd Herring		Commissioner Prec. 4	
Karren Winter	Absent	County Clerk	
Karen Aulds		Chief Deputy Clerk	
Paul Wylie	Auditor	Patricia Vieth	Treasurer
Jack Curd	Sheriff	David Levy	County Attorney
Donald Stevens	Constable Prec. 2	Greg Anderson	Deputy
Shane Wright	EMC	Christie Mooney	EA
Nita Lewis	Court Coordinator		

Public in attendance:

Zach Rowe – Dickey McGann & Rowe
Nathan Lawson – Archer County News

CALL TO ORDER

Greeting, Roll Call and Determination of Quorum
Pledge of Allegiance to the United States and Texas Flags
Registration of Attendees by the County Court Clerk

The meeting was called to order by Randy Jackson, and a quorum was noted.

B. Approve Final Agenda.

Item #3 was removed from the agenda.

ORDER TO APPROVE FINAL AGENDA

The motion was made by Darin Wolf and seconded by Todd Herring to approve the Final Agenda. Voting yes 1-2-3-4-Judge

C. PUBLIC COMMENTS, MISCELLANEOUS REPORTS, DISCUSSIONS OR PRESENTATIONS AGENDA:

Jack Curd reminded the court that beginning next Monday, the courthouse will be locked; however, the East door will be open to the public with metal detectors and Deputies on duty. The courthouse will remain locked throughout the trial. Shane Wright suggested that Commissioners get ID badges for easier access.

Patricia Vieth reminded Commissioners about the Thanksgiving luncheon being held today at 12 Noon at the activity building.

D. ACTION AGENDA

1. Approve departmental reports.
Treasurer's Report
Indigent Health Care – **Jack Curd reported that with regards to the inmate with high medical bills, the hospital was able to use COVID funds, and we are responsible for approximately \$900.**

ORDER TO APPROVE REPORTS

The motion was made by Pat Martin, III and seconded by Darin Wolf to approve departmental reports: Treasurer; Indigent Health Care. Voting yes 1-2-3-4-Judge

2. Approve vouchers for payment.

ORDER TO APPROVE VOUCHERS

The motion was made by Pat Martin, III and seconded by Wade Scarbrough to approve vouchers for payment. Voting yes 1-2-3-4-Judge

3. Approve line-item transfers. **Removed**
4. Approve Education Certificates. **None**
5. Approve Publisher's Certificates. **Citation by Publication for PR-2021-0041**

ORDER TO APPROVE CERTIFICATES

The motion was made by Randy Jackson and seconded by Todd Herring to approve Publisher's Certificates. Voting yes 1-2-3-4-Judge

6. Consider and/or take action on Property & Casualty Insurance. **Randy Jackson invited Zach Rowe to present to Commissioners. Mr. Rowe distributed a copy of the proposal to the court. He stated that the proposal is similar to the previous year, with a slight increase. Most changes are internally, i.e., equipment costs, vehicles. He highlighted the claims totaling approximately \$160,000: Winter storm; ACSO generator; water leak in the courthouse; ACSO vehicle; and Megargel fire truck. Mr. Rowe mentioned that there are currently no open claims.**

ORDER TO APPROVE INSURANCE

The motion was made by Darin Wolf and seconded by Pat Martin, III to approve Property & Casualty Insurance. Voting yes 1-2-3-4-Judge

7. Consider and/or take action on 2022 Holiday Schedule.

CALENDAR YEAR 2022 HOLIDAY CLOSINGS

Monday	January 3	New Year's Day
Monday	February 21	President's Day
Friday	April 15	Good Friday
Monday	May 30	Memorial Day
Monday	July 4	Independence Day
Monday	September 5	Labor Day
Monday	October 10	Columbus Day
Friday	November 11	Veteran's Day
Thur/Fri	November 24&25	Thanksgiving
Fri/Mon	December 23&26	Christmas

ORDER TO APPROVE SCHEDULE

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve the 2022 Holiday Schedule. Voting yes 1-2-3-4-Judge

8. Consider and/or take action on Employee Year End Incentives. **Patricia Vieth mentioned that Elected Officials have received their incentives. She is recommending \$700 for staff members who were employed as of January 1st and pro-rated for staff members who were employed after January 1st. Ms. Vieth reported that the total amount for staff incentives would be approximately \$31,000.**

ORDER TO APPROVE INCENTIVES

The motion was made by Wade Scarbrough and seconded by Pat Martin, III to approve Employee Year End Incentives as recommended. Voting yes 1-2-3-4-Judge

9. Consider and/or take action on an *EMD Dispatch Program*. (Tabled item 11-08-2021). **Randy Jackson provided background information on the Emergency Medical Dispatch (EMD) Program, stating that there are no liability issues of concern according to Elected Officials, Law Enforcement, or General Liability providers for Archer County. Shane Wright and Jack Curd explained that it is through APCO, a national company. An EMT will teach a portion of the class. Sheriff Curd has discussed with Dr. Aaron Purdy and Dr. Purdy is considering being the medical director and/or point of contact. Sheriff Curd reported that the cost is \$5,500 to certify the staff**

member who will train dispatchers. Judge Jackson stated that American Rescue Plan Act (ARPA) funds can be used.

ORDER TO APPROVE PROGRAM

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve Emergency Medical Dispatch Program in the amount of \$5,500. Voting yes 1-2-3-4-Judge

10. Discuss Precinct/County Road boundary line changes for Elections Administrative Map. Christie Mooney led the discussion. Ms. Mooney took the new map from Commissioners and applied the Election Law. She stated that it is confusing because there are Voting Boxes that are different from Commissioner Precincts. There will now be 13 Voting Boxes but will still have the same Vote Centers. Ms. Mooney will need to attend new software training and mail new voter registration cards by 1/12/2022. The changes to the map must be published in the newspaper for three consecutive weeks and letters sent to affected voters.

11. Consider and/or approve Order Adopting the Modification of Election Precincts in compliance with Texas Election Code Chapter 42. See Item 10 Discussion

ORDER TO ADOPT NEW VOTING PRECINCTS

The motion was made by Pat Martin, III and seconded by Darin Wolf to modify election precincts in compliance with Texas Election Code Chapter 42. Voting yes 1-2-3-4-Judge

12. Consider and/or take action on soliciting bid proposals for Archer County Bank Depository. Patricia Vieth is seeking Commissioners' approval to advertise for bids in the newspaper and on the website for the bank depository. Ms. Vieth provided background information and she also explained that it would need to be published in the newspaper twice.

ORDER TO ADVERTISE FOR BIDS

The motion was made by Randy Jackson and seconded by Darin Wolf to advertise for bids for the Archer County Bank Depository for Monday, December 13, 2021 at 10:00 a.m. Voting yes 1-2-3-4-Judge

13. Discuss and/or take action on Final Expenses for Antimicrobial Computers for the Sheriff's Office. Randy Jackson and Jack Curd led the discussion, mentioning that the Corona Virus Relief Funding is no longer an option. Sheriff Curd stated that the amount is \$51,275. Patricia Vieth said that it would be a good opportunity with the grants that we have received. Sheriff Curd mentioned that the computers would be COVID compliant and are compatible with the new software previously acquired, and ARPA funding could be used.

ORDER TO APPROVE FINAL EXPENSES FOR ANTIMICROBIAL COMPUTERS FOR SHERIFF'S OFFICE.

The motion was made by Todd Herring and seconded by Wade Scarbrough to approve the final expenses for Antimicrobial Computers for the Sheriff's Office using ARPA funds. Voting yes 1-2-3-4-Judge

14. Executive Session as authorized by Texas Government Code §551.071.

ORDER TO CONVENE INTO EXECUTIVE SESSION

The motion was made by Darin Wolf and seconded by Wade Scarbrough to convene into Executive Session. Voting yes 1-2-3-4-Judge

Executive Session convened at 10:35 AM.

Executive Session adjourned at 11:20 AM.

ORDER TO ADJOURN EXECUTIVE SESSION

The motion was made by Wade Scarbrough and seconded by Darin Wolf to adjourn Executive Session. Voting yes 1-2-3-4-Judge

15. Consider and/or take action in regards to Constable, Precinct 2.

ORDER REGARDING CONSTABLE, PRECINCT 2

The motion was made by Wade Scarbrough and seconded by Darin Wolf to reinstate the salary and the use of vehicle for Constable, Precinct 2. Voting yes 1-2-3-4-Judge

Commissioners' Court recessed at 11:27 AM and reconvened at 1:25 PM to continue discussion on Elections Administrative Map. Having no further business to consider, the Court adjourned at 4:15 PM.

I, Karren Winter, County Clerk of Archer County, and Ex-Officio Clerk of the Commissioners Court, Archer County, Texas do hereby certify that the foregoing Commissioners Court Minutes are a true and correct record of the proceedings.

ATTEST: *Karren Winter*

Karren Winter, Archer County Clerk